**Kelbrook and Sough Parish Council**

Chairman: P Maskell

Clerk:

Email: c.durance@kelbrookandsoughparishcouncil.org.uk

Website: www.kelbrookandsoughparishcouncil.uk

**SUMMONS to a meeting of Kelbrook and Sough Parish Council to be held on Tuesday 12 July 2022 at 7.00pm in the Annex, Kelbrook and Sough Village Hall.**

Members of the Public are welcome to attend this meeting

You are summoned to attend a meeting of the Parish Council, on the above date and time. If you are unable to attend, it is important that your apologies and reason is passed to the Chair prior to the meeting.

**AGENDA**

**1. Welcome**

The Chairperson Cllr. Maskell welcomes all to the meeting.

**2. Attendance, Apologies and Non-Attendance**

To record, accept or otherwise, attendance, apologies for absence and non-attendance.

**3. Declarations of Interest/s**

Members are reminded of the legal requirements concerning the declaration of interests:

A Member must declare a disclosable pecuniary interest which he/she has in any item on the agenda. A Member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, it is suggested that a Member with a disclosable pecuniary interest leave the room where the meeting is held while any discussion or voting takes place.

**4. Public**

Members of the public present to be offered the opportunity to address council on any relevant subject not already on the agenda. Maximum time allotted 10 minutes. Any questions for council to be sent via post/email to the clerk a week before the meeting please.

**5. Minutes**

To accept and approve the minutes of the previous meeting held on Tuesday 14 June 2022.

**6. Update on ongoing issues from previous minutes**

 A verbal update on any matters from the previous minutes.

1. Project Plan 2022

**7. Update on items relating to council procedures.**

1. Access to meetings-Filming
2. Website
3. Facebook

**8. Police business**

To report on any issues of concern and forward anything of importance to the local police team.

**9. Planning: to consider and comment on any planning application received**

 **Notification**

Temporary Road Closure Cob Lane, Kelbrook 8/8 – 10/8 to allow telecom works to take place

**10. Update of issues from any other meetings attended**

Verbal update from clerk & councillors on any issues arising from any other meetings attended.

1. West Craven Area Committee 5 July 2022

**11. Finance**

**To consider approve or otherwise the following:** Bills presented for payment:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Chq No** | **Payee** | **Details** | **Amount £ VAT Inc** | **VAT** |
|  | LG Gardening Service | Works as requested | 235.00 |  |
|  |  |  |  |  |
|  |  |  |  |  |

**12. Communication**

Advertising on Kelbrook roundabout

**13. Play Area** (Standing item – if nothing to discuss move on).

**14. Lengthsman Report**

1. Lengthsman
2. Volunteer Initiative
3. Benches identified for painting
4. Kelbrook colour/s

**15. Neighbourhood Plan**

**16. Correspondence**

To receive for information purposes items received since the last meeting.

**Date & Time of next full meeting**

The next meeting will be held on 9 August 2022 in the Village Hall Annex at 7.00pm.

DATED 4 July 2022 Clerk: